

Spring Lake Elementary  
School Site Council Meeting

August 14, 2018- 7-8 PM at Spring Lake Elementary

Agenda

- I. Role Call- 7:00
  - a. Present: Jenn Roush, Jeremy Conway, Russell Odell, Eric Garber, Jennifer Nichols, Rose Conway, Kristin Donovan.
  - b. Absent: Carolee Churchill, Jodee Guenther, Tracy Yust
- II. Changes or Additions to the Agenda
  - a. Jenn Roush (Jenn R) additionally the parliamentarian as well as Vice Chair.
- III. Approval of Minutes of 5/29/18. Jenn R. Moved to approve minutes, seconded by Russell O. Motion carried.
- IV. Opportunity for Public Input
  - a. Introductions made around the table.
  - b. No comments
- V. Agenda Items
  - a. News and Announcements- Robyn Miller
    - i. Goal to put all communications on the web (site council has their own page) in an effort to be more paper conscious.
    - ii. First mailing is one page directing people to the website and includes important dates as well as instructions for people who speak other languages than English to ask for translations.
    - iii. Spanish speaking families will have translated newsletters mailed home. This is an option for Punjabi speaking families as well as other languages.
    - iv. Question asked: Will families without internet access be given a hot spot? Discussion around those who take home their Chromebooks (5th grade and up) receiving those now. Robyn will ask.
    - v. PTO Update: 1st fundraiser is MOD Pizza fundraiser, 2nd fundraiser is Pizza @ Back to School Night (8/23/18) between 5:30 and 6:30. Bounce House and childcare in E2 s parents can focus on meeting teachers during one of two sessions: 6:30-7:00 and 7:00 to 7:30. 3rd and nig PTO fundraiser is 10/5/18 the Fall Festival. All \$\$ is for field trips. Kinder wants to go to the Railroad Museum in Sac and Bishops farm as well as have classroom visitors. Other fundraisers include a winter read-a-thon, and pre-sales of T-shirts with parent-drawn mascot (Rbyn is using a more realistic looking short-eared owl for letterhead type uses.
    - vi. Contest/school-year theme: Superheros where kids can wear capes once a month- still in the idea phase and welcome to input. PBIS expectations: show respect, make good decisions, solve problems, and be responsible. Can these be tied to the superhero theme idea?
  - b. Functions and Operations of School Site Council Overview (SSC) – Eric Garber

- i. SSC reviews all things academic and everything needed for academic success and safety. Reviewal and modification of the Single Plan for Student achievement (SPSA- which is typically pronounced “sipsa”). Eric provided a handout that outlines the duties of the school site council as per the County Office of Education (COE).
- c. Year Agenda Calendar- Eric Garber
  - i. [COE provides sample agendas](#) for a year of SSC meetings. Late summer/ early fall is when the SSC reviews student and school data. We don’t have school data yet, but we will have data on individual students as school begins and as the TK and Kinder students take their first assessments and turn in demographic information.
  - ii. Discussion of the importance of choosing which metrics to focus on as indicator of student growth because these metrics will guide instruction. Metrics from iReady only focus on a narrow set of skills. The SRSS assessment measures social, emotional, and behavioral strengths of students. Side conversation here about curriculum. No science or Social Studies texts. Foss Kits have complete science curriculum that meet the NGSS (Next Generation Science Standards) and teachers have access to the complete program. Teachers may use the outdated Social Studies texts available in the district as desired. New texts should be adopted by the district sooner than science texts.
- d. Funds and Funding Sources- Eric Garber and Robyn Miller
  - i. \$7,000 Title I monies will likely increase as we learn more about our incoming Tk and Kinder population.
  - ii. \$9,000 discretionary monies had \$500 used to pay for taxes and shipping on the guided reading materials (Fountas and Pinnell) purchased with a grant from Rotary.
- e. Developing a Plan for Student Achievement- Eric Garber and Robyn Miller
  - i. This topic was touched on as we discussed achievement metrics as well as the yearly agenda topics for a SSC.
- f. School Safety Plan and system for student pick-up/drop-off- Robyn Miller
  - i. The safety plan is not yet ready, Robyn is awaiting the districts’ more generalized plan that she can then add site specific details to.
  - ii. First concern is parking/drop-off, and pick-up flows. Looking for 3 or more parents to watch the flow and give their feedback to Robyn. During the first day of school she is requesting that we contact her right away with concerns. Contact: [Robyn.miller@wjusd.org](mailto:Robyn.miller@wjusd.org) (530) 312-4720
  - iii. School will be open Thursday 8/16 between 4-6 so parents can practice the trip to school and not bother the teachers as they check out who their teachers are on the posted lists.
- g. Bylaws for School Site Council- Draft Proposal- Eric Garber
  - i. Draft handed out by Eric- expectation of members to read so we can discuss and vote on approving bylaws at the next meeting.

- ii. Quorum discussion. 50% attendance is a quorum. We have 8 parent members now but before choosing a set quorum number of voters we will look at attendance next meeting.
    - iii. Terms. To avoid having all new council members every two years this council will ask half the members to take a one-year term and the other half to commit to two years. This commitment will be made official in the winter.
- VI. Announcements- list of future meeting dates (handout)
  - a. Next Meeting
    - i. Date- September 18, 2018
    - ii. Topics
      - 1. Mission and Vision statements for review.
- VII. Jen N. motioned to adjourn the meeting. Eric seconded. Meeting adjourned 8:05